

A stylized, colorful illustration of a landscape. The foreground features rolling green hills with dark brown soil patches. On the left, there are several plants: a tall green tree, a purple flower, and an orange flower. A small red bird is flying in the sky above the trees. The background consists of layered, wavy blue and white bands representing the sky.

Welcome Families!

Lilliput Early Childhood Center  
Summer Enrichment Program

# ProCare Connect: Parent Engagement App

## Welcome!

- To maintain good parent teacher communication, we have implemented ProCare Connect, a photo and communication app.
- If you are not already registered, you will receive an email invite on the first day of your child's 1<sup>st</sup> week of summer enrichment.
- Each Friday teachers will share photos and videos of your child's classroom activities from that week.
- Use the message tab to ask questions or communicate with your child's teacher or call the office: 508-842-0430.

## How do I get the app?

You'll get an email with all the instructions including a unique 4-digit pin and information to download the mobile app via email.

Parents will only have access to this app while their child is actively enrolled.

# Arrival & Dismissal

- Our summer program runs from 8:30-11:30
- Drop Off: **8:30-8:40** Pick Up: **11:30-11:40**
- We do not have an extended day program during the summer.
- \*Please note there is a \$1 per min late fee for pick ups after 11:40
- Each class has their own designated drop off/ location as follows:
  - **Toddlers:** Front porch
  - **Preschool:** Porch by purple door
  - **K-1:** End of Ramp

# Authorized Pick-Up Persons & Calling Out

- Only individuals listed in ProCare as authorized pick-up persons are allowed to pick up your child.
- Don't forget to send the office a note if someone **new** will be picking up your child (in writing with the persons full name and phone number).
- Please remind the individual to bring an ID with them.
- Call Out Absent: If your child will miss school don't forget to call or email the office to let us know: 508-842-0430 or [info@LilliputSchool.com](mailto:info@LilliputSchool.com). You can also message the teacher in the app.

# Late Arrival to School & Missed Days

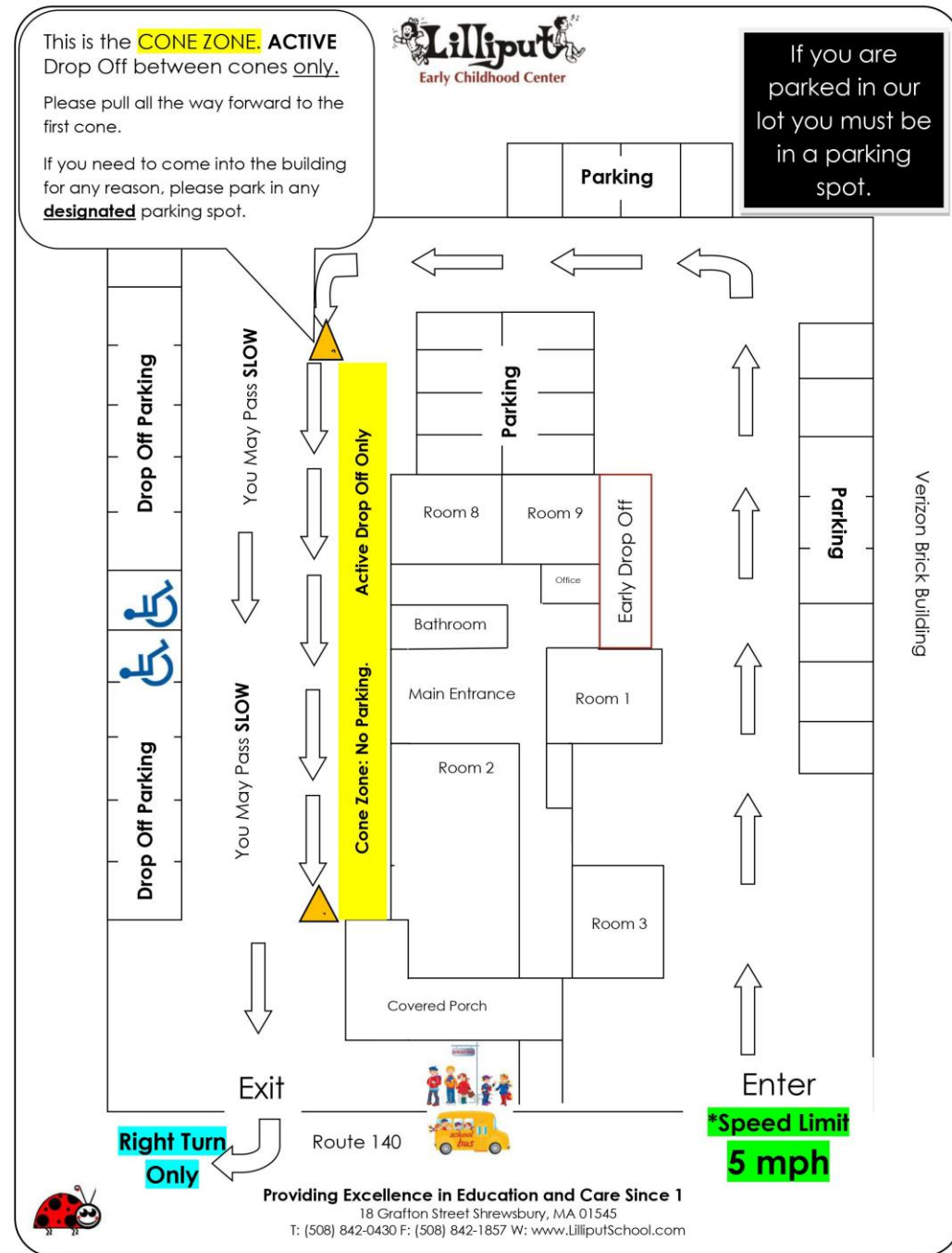
- If you are late, please park your car in a parking spot and bring your child to the **PURPLE** door and ring the bell. Someone from the office let you in.
- Parents can then escort their child to class.
- We strongly encourage notes to be pinned to the outside of children's backpacks to increase visibility.
- If parents would like to have a discussion with their child's teacher, they are welcome to schedule a time with their teacher via email or ProCare messenger.
- Please note there are no refunds for summer enrichment this includes for missed days due to illness, injury or vacation days.



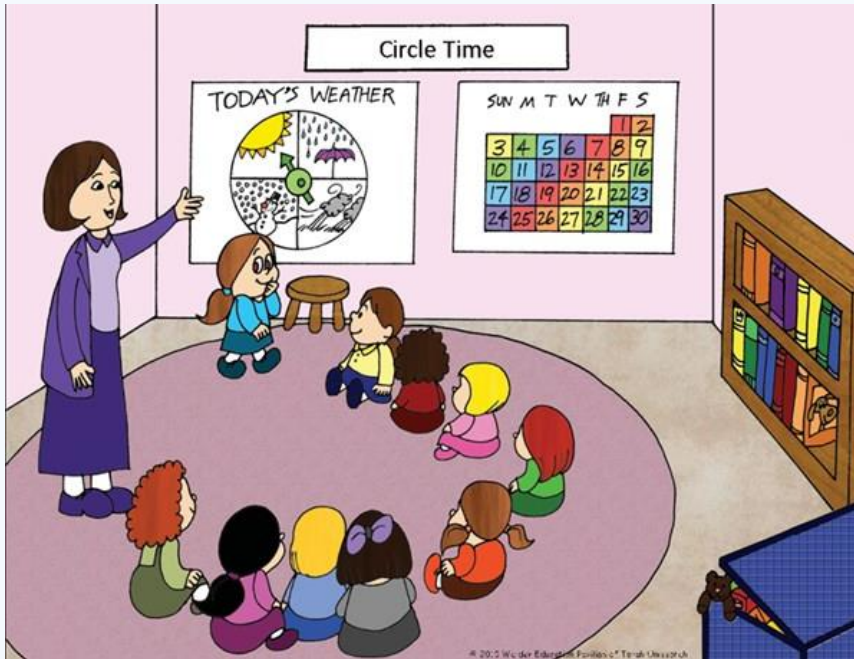


# PARKING LOT RULES

- Please Drive Slowly (5 MPH)
- Yellow Cone Zone is for ACTIVE drop off
- Drop Off Parking is reserved for siblings with different class times, early parents, and parents who need to come inside
- You May Pass, but SLOWLY.
- Pedestrians have the right of way
- Children should be buckled and in the appropriate car seat in accordance with Massachusetts state law for pick up and drop off
- **No Cell Phone** use in the lot or during drop off



# Daily Class Routine



Arrival

Hand Washing/Bathroom

Circle Time & Morning Lesson

Snack Time

Handwashing/Bathroom Time

Table Activities/ Open Centers

Recess/Gross Motor Movement

Story Time

Dismissal

\*Teachers are encouraged to take advantage of teachable moments and schedules may vary.



# What to Bring to School

- **Backpacks:** All children should have a full-sized backpack so projects and all items listed can fit inside.
- **Clothes:**
  - Please send a full change of clothes every day in the event of an accident or if an art or water play project gets too messy.
  - Clothes should be in a zipped bag and include a top, bottom, underwear and socks. *Please label everything*
  - Please dress your child in play clothes. Expensive clothing or jewelry should stay at home.
- **Summer Items:**
  - Socks and **Sneakers: No Flip Flops/Sandals/open toe shoes**
  - Hat/Visor: Optional
  - **Sun Block:** Please apply sunblock to your child before drop off
- **Food/Snacks/Water Bottle:** All students should come to school with a labeled snack and full water bottle. Snacks should be **Nut Free**

**Thank you for your attention to these details.**

This will help keep your child comfortable, prepared, and ready for fun!



# Water & Snack

## Water Bottle Guidelines

- Send a full water bottle daily- water only please
- Label your child's water bottle
- The container must have a closable spout
- Teachers will re-fill the water bottle when empty with the schools' filtered water.
- Children will have access to their water bottles all day at the class water station
- Please do not send other liquids in their water bottle (MiraLAX or milk).

## Snack

- All snacks should be in a labeled container with your child's name
- **During Summer We Are Nut FREE.**
- If you send in a nut alternative like Wow Butter or Soy Butter or anything that looks like peanut butter, please label what it is.
- Snacks and water bottles are not refrigerated. Please use an ice pack as needed.



# Physicals & Wellness

## School Physicals

- All children are required to have an up to date physical to attend school. Physicals are good for one year.
- If your child's physical is expired, please send in the most recent physical with a note including the name/address and phone of your child's doctor and the date for when your child's next physical is scheduled. You can continue to attend until the scheduled day.
- Please note physical forms must include the date of your child's last physical, all immunizations received, lead test results, and clearance to participate in school activities. You can ask your pediatrician for a "School/Camp Physical Form".

## Wellness Policy

- Lilliput asks parents not to send sick children to school
- If children have any of the symptoms of illness they should stay home until they are well.
- Each student's wellness is the key to classroom wellness. We ask you to remember that your child's health has the potential to affect other students and their families.
- The next page will have a graphic of our wellness policy and can help guide parents as to when children should be kept home from school.

# PLEASE KEEP ME HOME IF...

I have a fever	I am vomiting	I have diarrhea	I have a rash	I have head lice	I have an eye infection	I have been to the hospital
						
Temperature of 100.4° or higher	Within the past 24 hours	Within the past 24 hours	Body rash unexplained	Itchy head, active head lice or nits	Redness, itching, and/or pus draining from eye	Hospital stay and/or emergency room visit

## I am ready to go back to school when I am...

Fever free without the assistance of medication for 24 hours (i.e. Tylenol, Motrin, Advil)	Free from vomiting for 24 hours	Free from diarrhea for 24 hours	Free from rash, itching, or fever. I have been evaluated by my doctor.	Treated with appropriate lice treatments at home and no live lice or nits	Free from drainage and/or have been evaluated by my doctor, if needed	Release by my medical provider to return to school
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# Medication/ Allergies

- If your child requires medication while at school (Inhaler, Epi pen, Benadryl or temporary medication) please contact the office for the required forms.
  - A doctors' order, individualized health care plan, (IHCP) or allergy action plan, and medication log are required to be on file
  - Medications need to be in the original container with prescriptions attached if applicable.
- If your child has an allergy or asthma, please be sure to notify your child's teacher and the office before the first day of school.
- Red Bags: each class has a red emergency bag that goes everywhere they do. This bag stores a mini first aid kit, student medication and hand sanitizer. If your child requires medication while at school, it will go everywhere they go.



# Sneakers and Sandals



- **Sandals are not permitted on our playground.**
- Please send your child in shoes and socks daily
- We want your child to run and jump and play without restriction
- Children who wear sandals or open toe shoes have more foot injuries and move less on the playground due to their restrictive footwear.
- Our playground (preschool and up) uses bark mulch and pea stone in it's fall zone area. It is not fun getting stones between your toes or under your feet.



# Help Your Child Have A Fun Day At Summer Enrichment!

- Ensure a reasonable bedtime (most children need 12 hours of sleep)
- Arrive to school on time everyday:
  - This will help with the morning drop off transition
  - This will ensure your child does not miss important information for the day presented at morning circle.
- Send a healthy snack and **full** water bottle
- Help your child gain independence and take on responsibility in the morning routine.
- See our Ready for School tab on our web page for more information.

# Encourage Independence

- Have your child practice:
  - Responding to her/his first and last name.
  - Getting dressed and putting on a coat
  - Blowing her/his nose and covering a cough/sneeze (elbow please)
  - Using the bathroom independently (including wiping and washing hands)
  - Eating independently and in a timely manner,
  - Staying seated while eating at the table without a tablet or TV
- **Rather than doing tasks for your child start by helping them, then talking them through it.**







Let's  
Have a  
Fun  
Summer!



# Lilliput Fundraisers



Labeling things that get sent to school helps teachers and children keep track of their things. Stuck on you labels go through the wash and dishwasher!

<http://www.stuckonyou.com/> Enter code: LILLIPUT at checkout to help earn money for our school.



Box tops for education:

For this fundraiser download the app and scan your receipt to collect box tops for our school. Add our school I.D to the app.

<https://www.boxtops4education.com/> and print coupons and enter box tops online for our school. Our School I.D.: 310309



If you are shopping at Price chopper you can enter your advantage card in their Tools for Schools program to help earn new technology equipment for our school at not extra cost to you.

log on to register your card: <http://www.pricechopper.com/savings/tools-for-schools>  
Our School code is: 39652



If you are shopping at Stop and Shop A+ School Rewards is a unique and easy way Stop & Shop offers its customers opportunities to be rewarded by earning money for their designated schools just by registering your rewards card.