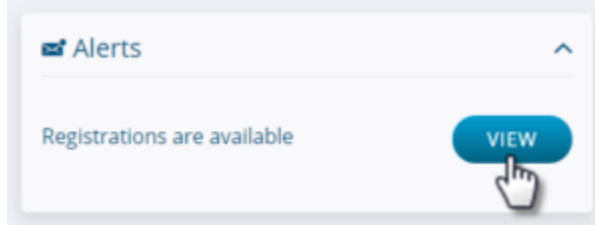




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Re-Registration for Current

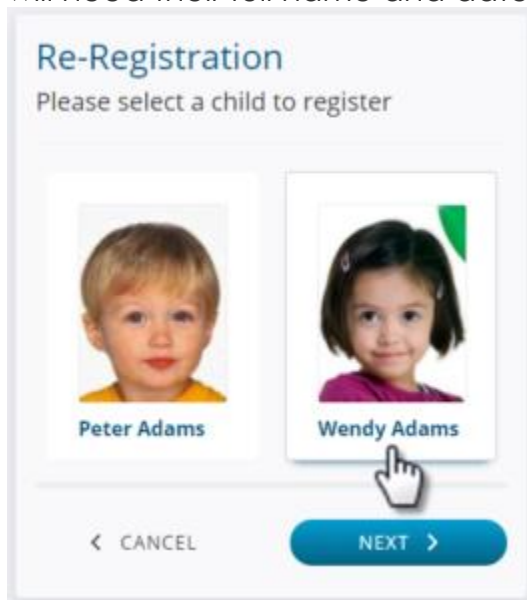
1. As a parent, go to MyProcare.com and log in using the email address on file with Lilliput.
2. Once you've logged in:
 - a. If registrations are available, you'll see an alert. Choose View.



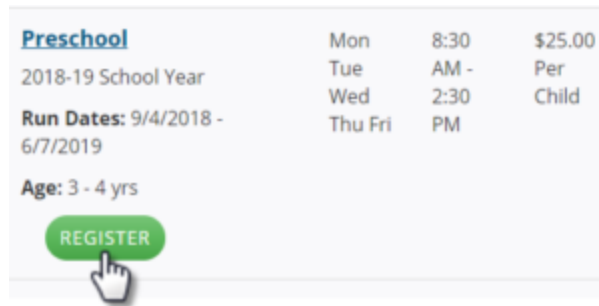
- b. Choose *Begin Re-registration*.



- c. Choose the first child you want to register and select *Next*. (If you do not see the child you'd like to register please contact the school. We will need their full name and date of birth to be added to your profile.)



- d. Select one or more programs for the child by choosing *Register*, then *Next*.



Preschool

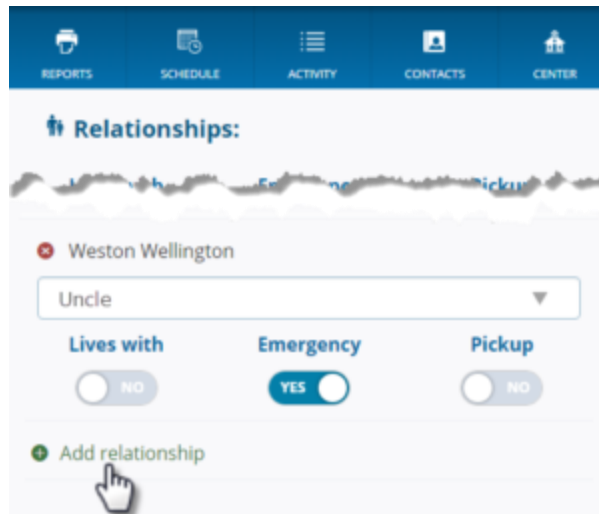
2018-19 School Year	Mon	8:30	\$25.00
	Tue	AM -	Per
	Wed	2:30	Child
	Thu Fri	PM	

Run Dates: 9/4/2018 - 6/7/2019

Age: 3 - 4 yrs

REGISTER

- e. Confirm the emergency contacts and authorized pickup people for the child and add any new ones by choosing *Add relationship* or use the red X to remove one.



Relationships:

Weston Wellington

Uncle

Lives with NO

Emergency YES

Pickup NO

Add relationship

- f. Scroll to answer any child-specific questions and choose *Next*. the parent will see the existing answers (if any) and may make changes as needed.



Registration Questions:

What allergies does this child have?

None

Dairy

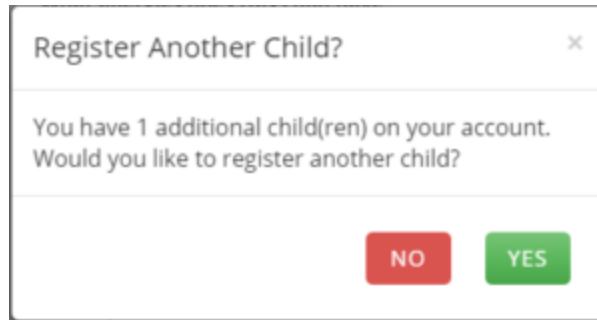
Wheat

Bee Stings

Other

BACK **NEXT**

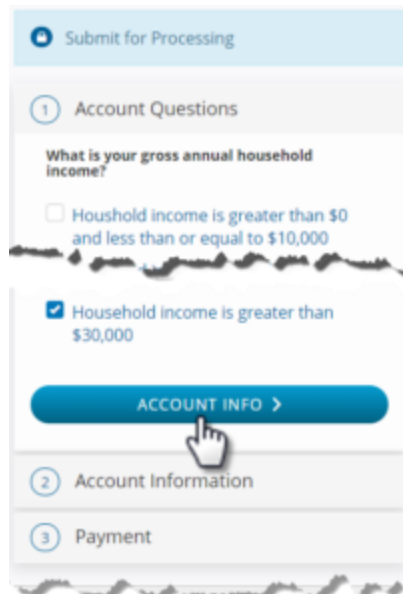
- g. If there is more than one child in the family, the parent has the option to register another child at the same time.



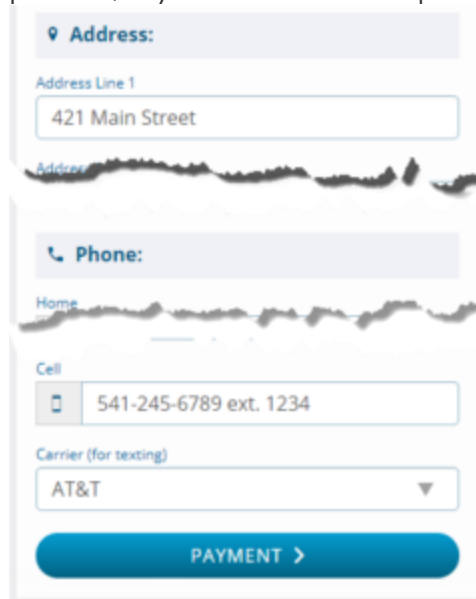
- h. At the *Review* screen, the parent may add or remove programs or select another child, then press *Next*.



- i. If there are any account-level questions, those will appear next, then choose *Account Info*.



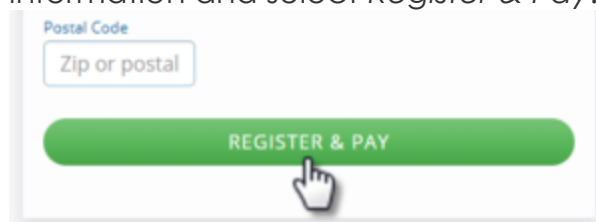
- j. The parent will have the option to make changes to their address or phone, if you chose that option when setting up the program choices.



The screenshot shows a registration form with the following fields:

- Address:** Address Line 1: 421 Main Street
- Phone:** Home: [Redacted]
- Cell:** 541-245-6789 ext. 1234
- Carrier (for texting):** AT&T
- Button:** PAYMENT >

- k. If there is a fee for this program(s) choose *Payment*, enter the card information and select *Register & Pay*.

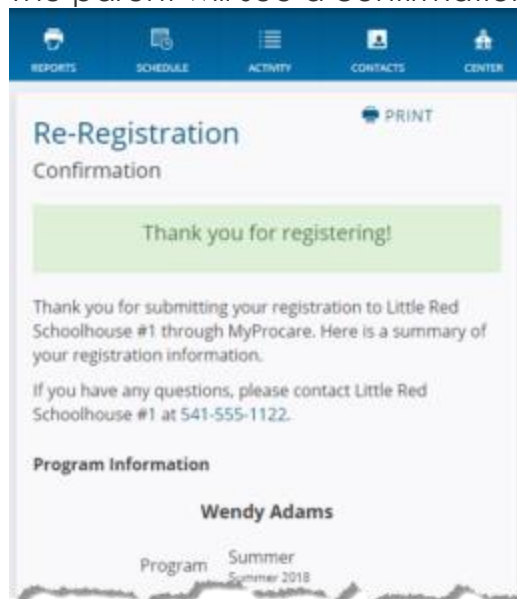


The screenshot shows a registration form with the following fields:

- Postal Code:** Zip or postal
- Button:** REGISTER & PAY

Hint: If there is no fee, simply choose *Submit*.

- l. The parent will see a confirmation / thank you screen.



The screenshot shows a confirmation screen with the following content:

- Navigation:** REPORTS, SCHEDULE, ACTIVITY, CONTACTS, CENTER
- Header:** Re-Registration Confirmation, PRINT
- Message:** Thank you for registering!
- Text:** Thank you for submitting your registration to Little Red Schoolhouse #1 through MyProcure. Here is a summary of your registration information. If you have any questions, please contact Little Red Schoolhouse #1 at 541-555-1122.
- Program Information:** Wendy Adams
- Program:** Summer Summer 2018